

SOUTHERN AFRICAN EMERGENCY SERVICES INSTITUTE NPC

Registration No. 2014/162285/08

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APPLICATION: RECOGNITION OF PRIOR LEARNING ACC 197

Plan Examiner 1 - NFPA 1031, 2014

First Name/s: _____

Surname: _____

ID Number: _____ Age: _____

Employer: _____

Postal Address: _____

(Where result and certificate/s should be sent)

Postal Code: _____

Tel No: _____ Fax No: _____

Cell No: _____ Membership No. _____

PURPOSE:

The purpose of this procedure is to assess your academical qualification **in combination with your experience** to determine if accreditation for the Fire inspector 1 qualification is appropriate. Any person with a Plan Examiner qualification or equivalent (Portfolio of evidence) and **36 Months firefighting service** and an acceptable **CV of appropriate** experience can apply.

ANNEXURE A

Employing Service <i>(Where you have worked/are working)</i>	Position/Rank <i>(Held or are holding)</i>	Date		Primary Functions <i>(What you were / are doing)</i>
		From	To	

ANNEXURE: B

C.V. – Plan Examiner 1, NFPA 1031, 2014

Standard for Professional Qualifications for Fire Inspector and Plan Examiner

This CV should accompany your application for accreditation on the grounds of Recognition of Prior Learning for Fire Examiner 1 [Form: ACC 197].

Briefly describe your **Role as Plan Examiner** in the following activities. Use all the headings listed below in your CV. The purpose of this is to be able to have a realistic impression of your experience to be able to assess your application fairly.

If you attended any courses related to the Criteria described in the CV, copies of the certificates can be attached.

This CV is required in addition to a certified copy of your Plan Examiner qualification or higher qualification.

Note: Please use additional paper if the space provided is not adequate.

7.2 Administration

This duty involves the review of plans, preparation of correspondence and plan review reports, communication with fire inspectors and emergency response personnel, handling of complaints, maintenance of records, participation in legal proceedings, identification of when additional expertise is required, and familiarity with procedures used by the jurisdiction to evaluate alternative methods, according to the following job performance requirements.

- **7.2.1** Preparing reports, given observations from a plan review, so that the report is clear and concise, and reflects the findings of the plan review in accordance with applicable codes and standards and the policies and procedures of the jurisdiction.

- **7.2.2** Facilitating the resolution of deficiencies identified during the plan review, given a submittal and the established policies and procedures of the jurisdiction, so that deficiencies are identified, documented, and reported to the plan submitter with applicable references to codes and standards.

- **7.2.3** Processing plan review documents, given a set of plans and specifications, so that required permits are issued in accordance with the policies of the jurisdiction.

- **7.2.4** Determining the applicable code or standard, given a fire protection issue, so that the proper document, edition, and section are referenced.

7.3 Plans Review

This duty involves the review and approval of plans for life and fire issues including interior finish, occupancy type, height and area limitations, construction type, and general fire safety and the identification of the requirements for fire protection systems and permits, to ensure that the plans meet the intent of applicable codes and standards for fire and life safety, according to the following job requirements.

- **7.3.1** Identifying the requirements for fire protection or a life safety system, given a set of plans, so that all deficiencies are identified, documented, and reported in accordance with the policies and procedures of the jurisdiction.

- **7.3.2** Verifying the occupancy classification, given a set of plans, specifications, and a description of a building and its intended use, so that the classification is made in accordance with the applicable codes and standards and the policies of the jurisdiction.

- **7.3.3** Verifying the construction type, given a set of plans, including the occupancy classification area, height, number of stories, and location, so that the building is in accordance with applicable codes and standards and deficiencies are identified, documented, and reported.

- **7.3.4** Verifying the occupant load, given a set of plans, so that the maximum allowable occupant load is in accordance with applicable codes and standards.

- **7.3.5** Verifying that required egress is provided, given a set of plans and an occupant load, so that all required egress elements are provided and deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

- **7.3.6** Evaluating code compliance for required fire flow and hydrant location and spacing, given a plan, codes and standards, and fire flow test results, so that hydrants are correctly located, required fire flow is determined, and deficiencies are identified, documented, and reported in accordance with the policies and procedures of the jurisdiction.

- **7.3.7** Evaluating emergency vehicle access, given a plan, so that emergency access is provided in accordance with applicable codes and standards and deficiencies are identified, documented, and reported in accordance with the policies of the jurisdiction.

- **7.3.8** Recommending policies and procedures for the delivery of plan review services, given management objectives, so that plan reviews are conducted in accordance with the policies of the jurisdiction and due process of the law is followed.

- **7.3.9** Participating in legal proceedings, given the findings of a plan review and consultation with legal counsel, so that testimony is accurate and the plan reviewer's demeanor is appropriate to the proceeding.

- **7.3.10** Evaluating plans for the installation of fire protection and life safety systems, given a plan submittal, so that the fire protection systems, including pre-engineered systems, and equipment are reviewed and all deficiencies are identified, documented, and reported in accordance with the policies and procedures of the jurisdiction.

Declaration of Applicant & Management Representative/s

I, _____ (initials and surname of applicant) hereby confirm that the information is true and that I will accept the decision of the Accreditation Committee with regards to my application.

Sign: _____ Date _____

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I, _____ in my capacity as the Head of Training for _____ hereby confirm that the above mentioned information, provided above is correct to the best of my knowledge.

Sign: _____ Date _____
(Head of Training)

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I, _____ in my capacity as the Head of Organization / Department / Section _____ hereby confirm that the above mentioned information, provided above is correct to the best of my knowledge.

Sign: _____
(Head of Organization / Department / Section)

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