

# SOUTHERN AFRICAN EMERGENCY SERVICES INSTITUTE NPC

Registration No. 2014/162285/08

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APPLICATION:

RECOGNITION OF PRIOR LEARNING

ACC 185

## ***Logistics Section Chief - NFPA 1026, 2014***

First Name/s: \_\_\_\_\_

Surname: \_\_\_\_\_

ID Number: \_\_\_\_\_ Age: \_\_\_\_\_

Employer: \_\_\_\_\_

Postal Address: \_\_\_\_\_

(Where result and certificate/s should be sent)

Postal Code: \_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Cell No: \_\_\_\_\_ Membership no: \_\_\_\_\_

## **PURPOSE:**

The purpose of this procedure is to assess your academical qualification **in combination with your experience** to determine if accreditation for the Logistics Section Chief qualification is appropriate. Any person with a Logistics Section Chief Fighting qualification or equivalent (Portfolio of evidence) and **18 Months Logistics Section Chief Service** and an acceptable **CV of appropriate** experience can apply.





**Note: Please use additional paper if the space provided is not adequate.**

**21.1 General**

- **21.1.1.1** Familiarity with the National Response Framework and how it relates to the role of Logistics Section Chief, knowledge of the National Incident Management System (NIMS) and the Incident Command System (ICS), Incident Action Plan (IAP) content, ICS forms, information display types, types of communications devices, office supplies and equipment for Logistics duties, requirements of managing the Logistics function, JPRs of the Logistics section staff, knowledge of agency standard operating procedures, and knowledge of procedures for stopping unsafe or incorrect acts or operations.

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**21.2 Establish, Transfer, and Assume the Position of Logistics Section Chief**

- **21.2.1** Establishing and assuming the role of Logistics Section Chief within an ICS at an incident or planned event, given an incident or planned event, an IAP, an incident briefing, standard operating procedures, and communications equipment, so that a Logistics Section is established; relevant situational information of the incident or planned event is gained and maintained; the relationship with the outgoing Logistics Section Chief or other personnel performing the function (if previously established) is established and maintained; the priorities, goals, and objectives of the Incident Commander (IC) are received and understood; notification of position assumption is verbalized and documented; and the location of Logistics Section Chief is identified and confirmed with the IC.

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- **21.2.2** Managing the transfer of Logistics Section Chief duties at an incident or planned event, given an incident or planned event, an established command structure and a Logistics Section Chief, an IAP, a current situation status, a command post, incident documentation, and communications equipment, so that incident information is exchanged, reports and plans for the subsequent operational period are completed, continuity of authority and situational awareness are maintained, changes in incident complexity are accounted for, the new Logistics Section Chief is fully briefed on the incident or planned event, and the new Logistics Section Chief is identified.

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**21.3 Perform the Role of Logistics Section Chief at an Incident or Planned Event**

- **21.3.1** Determining the logistical needs of an incident or planned event, given an incident or planned event, incident resource and situation status information, an IAP, incident documentation equipment and supplies, and communications equipment, so that available logistical need information is obtained; resources are assigned; en route, on-order, and local resources status is obtained and reviewed; Logistics Units are activated to meet section resource needs; work locations are assigned; Logistical Unit priorities are established; units within the section are coordinated; additional resource needs are requested; unnecessary resources are identified and reassigned or released; future logistical needs are identified; a long-range logistical plan is developed; information on logistical needs of the incident are transmitted to Command and General Staff, and the Planning Section is apprised of logistical needs pertinent to the IAP.

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- **1.3.2** Requesting the logistical resources necessary to support an incident or planned event, given an incident or planned event, an IAP, available resources, incident documentation equipment and supplies, and communication equipment, so that immediate, ongoing, and future logistical resource needs are ordered and managed, and cost constraints are monitored.

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- **21.3.3** Deploying logistical resources at an incident or planned event, given an incident or planned event, available resources, an IAP, incident documentation equipment and supplies, and communications equipment, so that appropriate logistical resources are selected and assigned to the incident or planned event, service and support resource deficits and excesses are communicated to Command, strategic and tactical priorities are met, communications equipment is used correctly, resources receive clear direction and assignments, safety and accountability systems are employed, assignments are documented according to the standard operating procedures (SOPs) and the standard operating guidelines (SOGs) of the AHJ, and effective resource span-of-control is maintained.

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- **21.3.4** Managing the workflow process and set time schedules to accomplish duties assigned at an incident or planned event, given an incident or planned event and duties assigned to the Logistics Section Chief, so that procedures are established for work activities, work schedules are established, staff resources to perform needed tasks are obtained, and tasks are assigned.

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- **21.3.5** Maintaining a unit log, given an incident or planned event assignment and a unit log form so that significant decisions, actions, events, and work activities are documented and the form is completed according to procedures.

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- **21.3.6** Managing the demobilization process for assigned staff; given an incident or planned event, assigned staff; and a demobilization plan, so that staff understands the demobilization process, procedures in the plan are followed, performance ratings are completed, and staff are released according to the plan.

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**Declaration of Applicant & Management Representative/s**

I, \_\_\_\_\_ (initials and surname of applicant) hereby confirm that the information is true and that I will accept the decision of the Quality Assurance Working Group with regards to my application.

Sign: \_\_\_\_\_ Date \_\_\_\_\_

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I, \_\_\_\_\_ in my capacity as the Head of Training for \_\_\_\_\_ hereby confirm that the above mentioned information, provided above is correct to the best of my knowledge.

Sign: \_\_\_\_\_ Date \_\_\_\_\_

(Head of Training)

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I, \_\_\_\_\_ in my capacity as the Head of Organization / Department / Section \_\_\_\_\_ hereby confirm that the above mentioned information, provided above is correct to the best of my knowledge.

Sign: \_\_\_\_\_

(Head of Organization / Department / Section)

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